

**Application for admission to the doctoral degree examination Dr. med./Dr. med. dent.  
at the Faculty of Medicine at Kiel University**

**Dr. med.**       **Dr. med. dent.**

Dissertation title:

Gender:                       female    male      Date/place of birth:

Last name:

First name:

Nationality:

Full address:

Phone:

E-Mail:

Academic supervisor (Prof./PD):

Institution:

**Vote from Ethics Committee is necessary:**       yes\*    no                      \*please enclose vote

**Animal testing approval is necessary:**       yes\*    no                      \*please enclose approval

I hereby declare that, apart from suggestions provided by my supervisor and other academic staff, my dissertation is solely my own work in form and content, that I have not used any sources and materials except those listed in the dissertation, and that my work has not previously been submitted as a dissertation to any other academic institution, neither in full nor in part. I affirm that I have not completed more than one doctorate in the respective field of study without success.

**I have attached the required documents (in accordance with § 8 (1) Doctoral Degree Regulations):**

- Two bound copies of the dissertation (glue binding) including passport photo + signature
- CD/USB-stick (labelled): dissertation, publications and vote from Ethics Committee / Animal testing approval (if necessary)
- Two copies of a publication resulting from the dissertation:
  - a) If an article has been published in a journal, please submit the original version. If publication has not yet taken place, please submit confirmation of acceptance of the article for publication.
  - b) If you have presented a poster at a conference/congress, please submit abstract, poster in DIN A 4 as well as suitable proof of participation (e.g. invitation letter from organiser, copy from programme book).
  - c) In case of a presentation at a conference/congress please submit abstract and suitable proof of participation (e.g. invitation letter from organiser, copy from programme book).

- A copy of the conclusion of the dissertation
- A copy of the Doctoral Degree Agreement
- A signed academic curriculum vitae
- A certificate of good conduct/police record (document type „0“)
- A copy of the national ID card (front and back) or passport
- “Certificate of study periods” at Kiel University (+ copy of employment contract in case of employment at UKSH- Campus Kiel/CAU/academic teaching hospital)
- A **certified** copy of state medical/dental examination certificate
- A copy of license to practise medicine (if available)
- Vote from Ethics Committee and/or Animal testing approval (if necessary)
- „Verarbeitungsverzeichnis“ (DSGVO) in case of work with personal data
- A letter of the supervisor with three recommendations for second referees (in a sealed envelope)
- A declaration of consent of the head of the institution that the work can be submitted as a dissertation and that the doctoral candidate was allowed to use the facilities of the institution (see template)
- Certificate of attendance for the course „Einführungsveranstaltung Promotion“ (applies to all registrations since 2017)

---

**Date, signature**